



Joliet Township Animal Control

2807 McDonough Street, Joliet, IL 60436 | (815) 725-0333

animalcontrol@joliettownship.net

M, T, Th, F- 8:30am-4:00pm

W- 8:30am-6:30pm

Volunteer Information

Date: ____ / ____ / ____

Volunteer Details:

Name _____

Address _____

City _____ State _____ Zip Code _____

Home Phone #: () _____ - _____ Other phone #: () _____ - _____

Email: _____

Date of Birth (year required if under 18): ____ / ____ / ____

Volunteering for (circle one): School/Church Court Ordered General Volunteer

Interested Job Duties:

___ Dog Care

___ Photographer

___ Dog Walker

___ Office

___ Cat Care

___ Cleaning

___ Grooming/Baths

Emergency Contact:

Name _____

Phone #: () _____ - _____

Relationship: _____

JTAC use only

Entered in:

___ Pet Point ___ Access

Volunteer Information

Thank you for your interest in volunteering at Joliet Township Animal Control. We have developed guidelines and rules that all volunteers must follow for the safety of the animals, staff and volunteers.

- Must have gym shoes or work boots – no flip flops, sandals or dress shoes.
- Volunteers aren't allowed in the intake garage, isolation or in the employee only section in the big dog room, these animals haven't been fully evaluated by staff.
- NEVER let dogs near each other during walks or entering/leaving the building. Many times we don't know how the dogs will get along with each other and walking with volunteers is not a safe way to introduce dogs. It will also eliminate the potential spread of diseases.
- Dogs must be walked on appropriate leashes and collars, specifically slip leads (double leashed) or choke collars must be used. No buckle collars allowed. Retractable leashes have very limited use and must be approved by director or assistant director.
- To limit the spread of parasites and the cleanliness of our grounds all feces MUST be picked up during the walk outside.
- After walking or socializing, animals MUST be returned to the same cage – no exceptions. Please use cage cards or verify with staff to ensure the cage is correct. This will help with the potential spread of diseases.
- For the safety of animals please don't add a blanket, towel, or toy to any cage without approval from the director or assistant director. There are many health hazards associated with chewing and ingesting foreign objects. Nylabones are allowed.

Signature _____ Date _____

Print Name _____



Court Ordered Volunteer Information

Thank you for your interest in completing your volunteer hours at Joliet Township Animal Control. We have developed guidelines to better explain what is expected of your volunteer time with our facility.

- Time and Scheduling
 - Schedule time starts at 8:30 a.m. Monday through Friday
 - Minimum 3 hour commitment per day
 - Scheduled commitment a week in advance
 - Hours must be completed Monday – Friday unless approved by the Director
- Comfort with all animals – small dogs, large dogs and cats
- Duties will include walking and socializing dogs, cleaning cages (dogs and cats), sweeping and mopping floors, windows, general cleaning of equipment and facility and other duties as assigned
- Ability to lift 25 pounds
- Hours will be verified from the sign in sheet, so please be sure to sign in and out for all scheduled times

Please notify Director 24 hours in advance of requiring a letter proving your volunteer hours. JTAC reserve the right to end volunteering activities in general or for a specific volunteer.

Signature _____ Date _____

Print Name _____



Assumption of Risk and Release of Liability

As a person performing community service pursuant to a court order at the Joliet Township Animal Control center, you will experience the potential of wet floors and unpredictable animals. As an animal control center, Joliet Township is required to take in all stray animals. Because of this, a given animal's history is unknown. For this reason, we have set forth in the volunteer manual procedures that should be followed.

By signing this document, I acknowledge that I am assuming the risk of working in this animal control facility and release Joliet Township from any liability for injuries that may occur to me.

Signature of Volunteer: _____

Date: _____